

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – DECEMBER 19, 2022 AT 6:30 P.M.
CLOSED SESSION PRIOR TO COUNCIL MEETING AND FOLLOWING OPEN SESSION
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING WITH COUNCIL IN PERSON AND VIA WEB CONFERENCING**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Penny Renken

Staff Present:

Chief Administrative Officer: Brooke Lambert
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Human Resources Manager: Amy Tollefson
Chief Building Official: Darren Jones
Director of Operations: Matthew Aston
Director of Finance: Farhad Hossain
Economic Development Officer: Dale Small
Senior Planner: Matthieu Daoust
Manager of Development Planning: Curtis Marshall

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2022-401

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the agenda and the supplementary agenda for the December 19, 2022 Regular Meeting of Council be accepted and passed with the following:

- Addition of By-laws 142-22, 143-22 and 144-22
- Change number of Confirming By-law to 145-22

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

None

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.

RESOLUTION: 2022-402

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 6:32 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

CARRIED

REPORTS

- Education and training sessions
- Procedure By-law
- Lottery Licensing DEFERRED due to time
- Council Staff relations
- Council Code of Conduct

RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2022-403

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 6:58 p.m.

CARRIED

RESOLUTION: 2022-404

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Education and Training Sessions, Procedure By-law, Council Staff relations, and Council Code of Conduct.

CARRIED

COUNTY COUNCIL UPDATE

Steve O'Neill, Ward 4 County Councillor

Councillor O'Neill sent his regrets.

PRESENTATIONS

1. Andrew Coburn, Coburn Insurance Brokers Ltd., Broker of Record
Colin Smith, Intact Public Entities, Regional Manager

Mr. Coburn presented the Township of Wellington North 2023/2024 insurance and risk management. He reviewed the state of the insurance industry, municipal property insurance factors, municipal casualty insurance, cyber insurance, and the Township's

municipal insurance program, Intact public entity proposal, factors behind the increase, year over year comparison, and the Intact review.

RESOLUTION: 2022-405

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North accept the proposed insurance coverage for the Township of Wellington North for the insurance renewal year beginning January 1/February 1, 2023 as applicable to the policies.

CARRIED

Council directed staff to bring a report regarding the proposal and options for reducing the premium to a future Council meeting.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2022-406

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the December 19, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- Mctrach Capital & 427 Management Service, Zoning By-law Amendment
- Paul & Wendy Levine, Parry Levine & Lindsay Ellis Zoning By-law Amendment

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2022-407

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North resume the December 19, 2022 Regular Meeting of Council at 8:33 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 140-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Park Lot 1 & 2 N/S Macauley St., Arthur, Paul and Wendy Levine)

RESOLUTION: 2022-408

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 140-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Park Lot 1 & 2 N/S Macauley St., Arthur, Paul and Wendy Levine and Parry Levine and Lindsay Ellis)

DEFEATED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, December 5, 2022, 2022
2. Special Meeting of Council, December 13, 2022

RESOLUTION: 2022-409

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the minutes of the Regular Meeting of Council held on December 5, 2022 and the Special Meeting of Council held on December 13, 2022 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

3b, 3c, 4a, 6c, 6e

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2022-410

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the December 19, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the of the Wellington North Cultural Roundtable Committee meeting held on December 7, 2022.

THAT the Council of the Corporation of the Township of Wellington North approve the Wellington North Cultural Roundtable Committee Terms of Reference and Mandate 2022 – 2026.

THAT the Council of the Corporation of the Township of Wellington North receive for information Report DC 2022-051 regarding the Final Approval of the Good's Realty Inc. Site Plan Agreement.

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-15 being the Building Permit Review for the period ending November 30, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated December 9, 2022

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2022-06 being a report on Bill 23' (More Homes Built Faster Act, 2022) impact on Township's Development Charges rates and reserves.

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2022-007 being a report Service Level Agreement with Wellington North Power Inc for the Provision of Water and Sewer Billing and Collection Services.

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign the by-law to enter into a Service Level Agreement with Wellington North Power Inc. for the provision of Water and Sewer Billing and Collection Services.

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2022-009 being the proposed strategic planning process (2022-2026) term of Council.

AND THAT Council approve a budget of \$40,000 for the 2022-2026 Strategic Plan to be included in the 2023 Budget Process, including the procurement of consultant resources as needed.

AND FURTHER THAT Council endorse staff to conduct a Township of Wellington North Community Satisfaction Survey as part of the strategic planning process in early 2023.

THAT Council of the Township of Wellington North receive report HR 2022-016 being a report on the revised Overtime/Lieu Time Policy;

AND FURTHER THAT Council approves the revised policy changes as follows:

Revisions to lieu time include:

- All union and non-union employees of the Corporation are eligible to participate.
- Elimination of Holiday shutdown hours program for Kenilworth office employees; to be combined with revised policy.
- Employees who work 35 hours/week, eligible to accrue maximum of 14 hours of lieu time at one time.
- Employees who work a regular 40 hour/week, eligible to accrue maximum of 16 hours of lieu time at one time.
- Lieu time banked for holiday shutdown hours will be accrued to a maximum based on the office holiday shutdown schedule each year, as holiday shutdown hours may vary year over year.
- Lieu time can be accrued continuously throughout the year, January 1 to December 31. Upon maximum lieu being taken, employees may begin to accrue again during the year.

AND FURTHER THAT policy be approved for an effective date of January 1, 2023.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2022-411

Moved: Councillor Burke

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-16 being a report on Lease Extension Minister of Infrastructure (9135 Highway 6);

AND FURTHER THAT the Council of the Township of Wellington North authorizes the Mayor and Clerk to enter into the Fourth Lease Extension and Amending Agreement with His Majesty the King in right of Ontario as represented by the Minister of Infrastructure.

CARRIED

RESOLUTION: 2022-412

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-17 being a report on Development Department Compliance with Bill 109 and Bill 23

AND THAT the Mayor and Clerk be authorized to sign the associated By-laws.

CARRIED

RESOLUTION: 2022-413

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-032 being a report on the grant request from the Seniors Centre of Excellence;

AND FURTHER THAT Council provide direction to staff as it relates to the Seniors Centre of Excellence presentation to council on December 5th and request for \$10,000 in grant funding to support the ACE (Active, Connected, Engaged) Coordinator position.

CARRIED

Staff were directed to adjust the budget to include the \$10,000.00 as requested and to investigate other options to minimize the impact.

RESOLUTION: 2022-414

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2022-010 regarding File No. ZBA 14/22, Holding Provision Removal.

AND THAT Council of the Corporation of the Township of Wellington North approve the removal of the Holding (H) provision for Zoning By-law Amendment, File No. ZBA 14/22,

AND FURTHER THAT the corresponding by-law should be passed;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to remove the Holding provision.

CARRIED

RESOLUTION: 2022-415

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2022-023 being a report on the 2022 Municipal and School Board election.

CARRIED

It was noted that in the Report, Councillor Burke's name did not indicate that she had won her seat in her Ward.

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Renken (Ward 1):

- Cultural Roundtable. 2 founding members left the committee and 4 new members in the last year with each member bringing their own talent to the committee.

Councillor Burke (Ward 2):

- The Mount Forest Curling Club application for a \$146,400 Trillium Grant was successful and will assist with converting and transforming their 1960 ice plant into a more modern system.
- Northern Wellington are residents getting an MRI machine in the Palmerston District Hospital which will provide local access and reduce wait times.

Councillor Hern (Ward 3):

- Attended her last cultural roundtable and said goodbye.
- Chamber meetings last week and discussed strategies for upcoming year.
- GRCA has reached out and sent a lot of information for review.

Councillor McCabe (Ward 4):

- SVCA next meeting in January and the CAO was invited to attend

Mayor Lennox:

- Mount Forest Curling club will be a host community for the Strathcona Cup, Canada Scotland exchange tournament that happens two years.
- Kay Ayres organized an event to recognize the signs of fraud with upwards of 150 people attended. She has agreed to provide advice to other communities on how to host a similar event.

BY-LAWS

- a. By-law Number 133-22 being a by-law to authorize the execution of a Service Level Agreement between The Corporation of The Township of Wellington

North and Wellington North Power Inc. for the provision of water and sewer billing and collection services

- b. By-law Number 134-22 being a by-law to appoint members to the Arthur Business Improvement Area Board of Directors
- c. By-law Number 135-22 being a by-law to appoint members to the Mount Forest Business Improvement Area Board of Directors
- d. By-law Number 136-22 being a by-law to appoint members to the Wellington North Cultural Roundtable
- e. By-law Number 137-22 being a by-law to authorize a Fourth Lease Extension and Amending Agreement (Kenilworth/OPP)
- f. By-law Number 138-22 being a by-law to establish the fees and charges for water and sewer services provided by the municipality and to repeal By-law 120-21
- g. By-law Number 139-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part of Lot 23, Concession B Peel Parts 1 and Plan 61R-10173 and is part of the property with a civic address of 7970 Wellington Road12 , G & L White Farms – County Garage)
- h. By-law Number 141-22 being a by-law to appoint member to Wellington North Power Inc. Board of Directors and to repeal By-law 040-20
- i. By-law Number 142 being a by-law under the Building Code Act respecting permits and related matters
- j. By-law Number 143-22 being a by-law to require development applicants to consult with the municipality prior to submission of development applications (“pre-consultation”)
- k. By-law Number 144-22 being a by-law to establish Site Plan Control within the Township of Wellington North and to repeal By-law 027-15

RESOLUTION: 2022-416

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 133-22, 134-22, 135-22, 136-22, 137-22, 138-22, 139-22, 141-22, 142-22, 143-22 and 144-22 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Celebrating John Walsh

John Walsh, who was laid to rest on December 3rd, 2022, exemplified the finest values of his community.

Through the years John has been a vital figure in Arthur village life and farther afield. His naval service in World War II on the minesweeper HMCS Wallaceburg and his profession as a pharmacist greatly influenced his commitment to community service.

His faith and his love for his family sustained him throughout his life. His wife, Mary Teresa, was by his side through the decades.

Walsh's Pharmacy, established in 1952, remains essential to the health of local citizens.

John Walsh was "Coach" to many Arthur hockey teams over 21 years and will always hold that title for those he guided in the game and in life.

John's contributions to Arthur village's life are too many to describe fully here. However, his part in the founding of the Arthur and Area Historical Society is one of his greatest community legacies. Along with several enthusiastic local history lovers, John initiated the plan to gather documents, objects, and any other artifacts illuminating community life. Everyone was urged to contribute. If someone was closing a business, clearing a house, or simply eager to preserve treasured items their contributions were welcomed. Not only did John take on the role of collector, but he also catalogued each donation, identifying its use, the donor, and its location in the Rooms.

In 2003, John saw the opening of the Historical Society Rooms in the old Post Office and Township building. In the years following, donations filled the designated rooms. It's pretty certain that, in typical John Walsh fashion, he's the one who convinced the powers that be to oust the OPP from their office in favour of Historical's need to expand. Good luck trying to keep him from promoting his community.

Naturally, John's particular love was for the military history illustrating why Arthur was designated as "Canada's Most Patriotic Village" by the Toronto Star in 1942. The "Military Room" is filled with photos, medals, uniforms, and various items reflecting the village's response to the call to duty.

As part of his outreach as historian and veteran, John was key to the community's move to restore the cenotaph, established by the women of Arthur in 1923 to commemorate World War I veterans. As later names have been added, it and the park around it are the heart of the village.

The Historical Society was a vital partner in the creation of the historical murals round Arthur. And John's figure saluting Ottawa War Memorial veterans and the Canadian flag is a fitting tribute to him.

John himself cannot be seen anymore at home, at church, at Historical, or all the other places in Arthur that were invigorated by his knowledge, his humour, and his love of community. Now, to see the legacy of John Walsh, just stand in any spot in Arthur, and look around.

Submitted by Gail Donald Wellington North Cultural Roundtable

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (a) the security of the property of the municipality or local board;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

RESOLUTION: 2022-417

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 9:23 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(a) the security of the property of the municipality or local board;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

CARRIED

1. REPORTS

- EDO 2022-031 Municipal Land Sale, Part Lot 13, Concession WOSR, Divisions 1 & 2, Part 12, 61R8621, Highway 6, Riverstown Ontario
- EDO 2022-033 IT Services Update

2. REVIEW OF CLOSED SESSION MINUTES

- December 5, 2022
- December 13, 2022

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2022-418

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 9:42 p.m.

CARRIED

RESOLUTION: 2022-419

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-031 Municipal Land Sale, Part Lot 13, Concession WOSR, Divisions 1 & 2, Part 12, 61R8621, Highway 6, Riverstown Ontario;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2022-420

Moved: Councillor Hern

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-033 IT Services Update;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2022-421

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the December 5, 2022 and December 13, 2022 Council Meetings.

CARRIED

CONFIRMING BY-LAW

RESOLUTION: 2022-422

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 145-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 19, 2022 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2022-423

Moved: Councillor Renken

Seconded: Councillor Burke

THAT the Regular Council meeting of December 19, 2022 be adjourned at 9:46 p.m.

CARRIED

MAYOR

CLERK